

# CROSSROADS OF AMERICA COUNCIL, BSA

PLEASE DRAW CHECK PAYABLE TO: Chuck Sparks -

MAIL CHECK TO THE FOLLOWING ADDRESS:

LINE #1: 4225 Indian Pipe Trace -

CITY: Indianapolis -

STATE: Indiana ZIP: 46237 -

**\*\*PLEASE INCLUDE ATTACHED DOCUMENTS WITH CHECK TO PAYEE**

**\*\*OTHER INSTRUCTIONS**

0 DO NOT MAIL THIS CHECK – RETURN IT TO: \_\_\_\_\_  
AT EXTENSION # \_\_\_\_\_

## CHECK REQUEST FOR THE PURPOSE OF:

(Check appropriate circle or circles as the case may be)

0 CASH FOR EXPENSES OR TO PAY A BILL

PLEASE GIVE BRIEF DESCRIPTION \_\_\_\_\_

CHECK AMOUNT \$ \_\_\_\_\_

CHARGE TO ACCOUNT # --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

# --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

# --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

# --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

0 REIMBURSEMENT FOR EXPENSES THAT HAVE ALREADY BEEN PAID FOR BY AN INDIVIDUAL

PLEASE GIVE BRIEF DESCRIPTION supplies and food for white stag w/e 5/10/12/02 June session \_\_\_\_\_

CHECK AMOUNT \$ 201.08

CHARGE TO ACCOUNT # 8104.726.20.01 ☐ ALL ☐ PARTIAL \$ 19.08

# 8103.726.20.01 ☐ ALL ☐ PARTIAL \$ 182.00

# --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

# --- , --- , --- , --- ☐ ALL ☐ PARTIAL \$ \_\_\_\_\_

0 REFUND -- COPY OF RECEIPT ATTACHED

REQUESTED BY \_\_\_\_\_

APPROVED BY \_\_\_\_\_

AT EXTENSION # \_\_\_\_\_

DATE REQUEST APPROVED \_\_\_\_\_

..... ACCOUNTING

## DEPARTMENT USE ONLY

DATE RECEIVED \_\_\_\_\_

DATE PROCESSED \_\_\_\_\_

DATE PAID \_\_\_\_\_

☐ COPIES OF ALL ASSOCIATED DOCUMENTS FILED